

**Job Description:
Programs Intern/Volunteer**



Start Date: Rolling Application
Reports to: Executive Artistic Director
Location: City Heights, San Diego, CA

Position: Internship or Volunteer
Hours: Flexible
Pay: Unpaid or College Credit

ABOUT

The AjA Project is a nonprofit organization headquartered in San Diego, California, that utilizes media arts-based educational programs to transform the lives of displaced youth. Utilizing participatory photography methods with visual art elements, AjA's programs encourage youth to think critically about their identities, increase their social capacities and see themselves as agents of personal and social transformation. The AjA Project has also been putting these stories as public art installations throughout the San Diego community. Since its founding in 2000, AjA has provided long-term, community-based programming for thousands of transitional aged youth, and has shared their visual narratives with over 1 million viewers. Learn more about The AjA Project at www.theajaproject.org.

INTERNSHIP SUMMARY

The Programs Intern/Volunteer will work with The AjA Project for a minimum of 2 months to support AjA's current programs and fellowships. Interns and Volunteers will work closely with the program coordinator to ensure programming runs smoothly.

RESPONSIBILITIES:

- Archiving past and current students' images and works.
- Work with the program coordinator to facilitate workshops or presentations when necessary.
- Assist with collecting program information and documentation (such as photos, videos, and interviews).
- Equipment management and organization.
- Assist in preparation of program equipment and materials.
- Other duties as assigned.

QUALIFICATIONS:

- Committed to or interested in learning more about racial, social, and economic justice, especially of local issues in City Heights and broader San Diego.
- Excellent verbal and interpersonal communication skills.
- Ability to work in a fast-paced environment with accuracy and attention to detail.
- Ability to work out of The AjA Project's office in City Heights is required.
- Experience working with immigrant, refugee, and marginalized communities preferred.

COMPENSATION:

At this time, The AjA Project does not offer paid internships but we will work with you to provide college credits if necessary. This is an in-person position.

TO APPLY:

Please send your resume and brief interest statement in the email to operations@ajaproject.org.

Please put "Application for Programs Intern" in the subject line.